

BOARD/STAFF MEETING MINUTES

August 23, 2017
Board Conference Room

Chairman Jeff Painter called the meeting to order at 10:02 a.m.

Attendance

In Attendance: Chairman Jeff Painter; Commissioner Henry Marsh; Barry Wenzig, Director of Financial Management Services; Travis Hill, Chief Operating Officer; Mark Dunham, Director of Logistics; Jolyn Paoletti, Administrative Assistant, Wilson Jones, Director of Retail Operations; Sue Balsinger in for Debra Corley, Director of Procurement and Support Services; Paul Van Lenten, Chief Financial Officer; Patrick Griffin, Director of Hearings, Appeals & Judicial Services; Becky Gettings, Director of Communications; Susan Johnson, Director of Real Estate and Facilities Management; John Shiffer, Director of Marketing; Eddie Wirt, Chief Communications and Research Officer; Ryant Washington, Special Policy Advisor for ABC Law Enforcement; Lisa DeLuke in for Paul Williams, Chief Information Officer; Nannette Williams, Director of Internal Audit; Chris Curtis, Deputy Secretary to the Board; Faith Richardson, Interim co-director of Human Resources; Vanessa George, Interim co-director of Human Resources

Not in Attendance: Commissioner Judy Napier; Paul Williams, Chief Information Officer; Debra Corley, Director of Procurement and Support Services

New Business

Chairman Painter motioned to approve the minutes from the August 09, 2017 board meeting. Commissioner Marsh seconded the motion and with all in agreement, the minutes were approved as read.

Chairman Painter motioned to approve the six new business items. Commissioner Marsh seconded the motion and with all in approval, the ten new business items were approved as read:

1. Approval (for the record) to hire a part time Student Undercover Agent (position number varies) as requested by the Enforcement Division.
2. Approval (for the record) to hire a full time Administrative Technician (position number 00244) in the Charlottesville Regional Office, as requested by the Enforcement Division.
3. Approval (for the record) to hire a Fiscal Technician Senior (position number 00091) as requested by the Finance Division.
4. Approval (for the record) to hire five part time Security Officers (position number W71208) as requested by the Enforcement Division.
5. Approval (for the record) to expand ABC store #290 in York County from the current 2205 square feet, to 4410 square feet by expanding to the adjacent building space. The updated cost will be \$14 per square foot. This request is submitted by the Real Estate Division.
6. Approval (for the record) to renew the lease for ABC store #335 in James York Plaza in Williamsburg. The updated cost is \$18.66 per square foot. This request is submitted by the Real Estate Division.

Director Reports:

Each director presented an over view on their division's various projects, progress, and other updates on specific programs.

Public Comments

None

Comments from the Board**Adjournment:**

At 10:42am, with no further business, Chairman Painter moved to adjourn for the day. Commissioner Marsh seconded and the motion was carried unanimously.